



STARK-TUSCARAWAS-WAYNE JOINT SOLID WASTE MANAGEMENT DISTRICT

9918 Wilkshire Blvd NE • Bolivar, OH 44612
330-874-2258 • 800-678-9839 • 330-874-2449 FAX
www.timetorecycle.org • district@timetorecycle.org

David Held
Executive Director

Erica Wright
Finance Director

BOARD OF DIRECTORS AGENDA

Friday, September 1, 2017 @ 9:30am

1. Roll Call

➤ Board Members:

Janet Weir Creighton, Vice Chairperson, Stark County Commissioner
Chris Abbuhl, Tuscarawas County Commissioner
Ron Amstutz, Wayne County Commissioner
Richard Regula, Stark County Commissioner
Sue Smail, Wayne County Commissioner
Bill Smith, Stark County Commissioner

➤ Staff Members:

Executive Director, David Held
Finance Director, Erica Wright
Board Secretary, Rachel Rothacher
Operations Coordinator, Steve Tharp
Administrative Coordinator, Tiffany Hupp

➤ Absent:

Kerry Metzger, Tuscarawas County Commissioner
Ann Obrecht, Chairperson, Wayne County Commissioner
Joe Sciarretti, Tuscarawas County Commissioner

2. Approve September 1, 2017 Board of Directors Meeting Agenda

❖ Resolution BOD-2017-32: Member Regula moved and Member Abbuhl seconded a motion to approve the September 1, 2017, Board of Directors meeting agenda. The motion passed unanimously.

3. Approve July 14, 2017 Board of Directors Meeting Minutes

❖ Resolution BOD-2017-33: Member Regula moved and Member Smail seconded a motion to approve the July 14, 2017 Board of Directors meeting minutes. The motion passed unanimously.

BOARD of DIRECTORS

Stark
Janet Weir Creighton
Richard Regula
Bill Smith

Tuscarawas
Chris Abbuhl
Kerry Metzger
Joe Sciarretti

Wayne
Ron Amstutz
Ann Obrecht
Sue Smail

4. **Public Speaks**

- There were no public speaks.

5. **Policy Committee Report**

- 2019 Solid Waste Management District Plan Update
 - Executive Summaries (General Public as Audience)
 - Chapter 1 – introduction
 - Chapter 2 – District Profile
 - Chapter 3 – Waste Generation
 - Chapter 4 – Waste Management
 - Chapter 5 – Waste Reduction
 - Chapter 6 – Budget
 - Analyses (Ohio EPA as Audience)
 - Appendix H – Strategic Analysis (~100 pages)
 - Appendix I – Conclusions, Priorities, Programs (~30 pages)
 - Appendix L – Outreach/Education Analysis
 - Appendix O – Budget
 - OEPA Schedule for New Plan
 - OEPA Published Start Date: 9-41-16
 - Draft Due: 12-24-17
 - Final Draft Due to OEPA: 3-26-19
 - Final Approval by OEPA: 6-24-19
 - Next Policy Committee Meeting: September 15, 2017

6. **Finance Director's Report**

- Estimated Revenue versus Actual Revenue:
- Budgeted Expenses versus Actual Expenses:
 - General expenses are lower than last year due to the lack of road expenses. There is no money in the budget for road repairs this year.
 - Yard waste expenses are higher than last year because rates have increased.
 - HHW expenses increased mainly due to disposal cost for materials collected at the Canton Recycling Center and disposal cost for materials collected at Buehler's collection events.
- Current Cash Position:
 - District has expended more than what it brought in due to implementation of approved programs.
 - Everything is in alignment with budget, but District budgeted a million more than projected revenues.
- Tipping Fee Revenue Update:
 - For first six months, actual revenue received was up 16% mainly due to American Landfill.
 - Summer months typically see more activity.
- a) **Authority Finance Software Upgrade**
 - Upgrade requires transactions to be entered in both old and new system for two weeks.

- Utilizes Improved Technologies of Microsoft SQL Database Versus jBase
- Authority Forms (Customizable Layout/Design; Secure) Drill-down Reporting with Seamless Integration to Microsoft Excel, Word, Adobe Acrobat, and Outlook
- Easy Interface to MS Office and Google Applications
- Upgrade Cost = \$23,130
- Existing Software is 10 Years Old (Installed January 1, 2008)

❖ **Resolution BOD-2017-34:** *Member Regula moved and Member Abbuhl seconded a motion to authorize Finance Director to upgrade to Authority Finance Software with a cost of \$23,130.*

7. **Executive Director's Report**

- Upcoming Collection Events: Household Hazardous Waste
 - Stark County Events: Lawrence Township (September 30) and Canton Township (October 14)
 - Canton Recycle Center: Year-round by appointment
 - Tuscarawas County Event: New Philadelphia Buehler's (October 7)
 - Wayne County Event: Orrville Buehler's (September 23)
 - District now has smaller collections and better accountability as to who is dropping off. Waste must be generated by household – no schools, farms, businesses, governments, etc.
- Upcoming Collection Events: Annual Drug Takeback Days
 - Stark County (September 23) and Tuscarawas and Wayne County (October 28)
 - With the current opioid epidemic, one goal is to take and dispose properly of all unused medications.
 - In addition to takeback days, there are permanent dropboxes at police stations.
 - District funds a litter deputy for each county and they assist with the program.
- Drop-Off Recycling Site Surveillance:
 - Of the 80 District Public Recycling Drop-Off sites, 12 have permanent surveillance systems (typically higher volume sites) at around \$4,000 per 2-camera system. Benefits include: daily identification and citation of illegal dumpers, cleaner/safer sites, reduced clean-up cost, significant reduction in illegal dumping/
 - First time offenders may only receive warnings, but habitual dumpers will get cited.
 - Garbage attracts more garbage. Sometimes deputies send people who dumped items to clean them up, but sometimes host sites clean up first through their Host Community Cleanup Grant.
 - Portable video surveillance trailer is currently being evaluated: would cost ~\$15,000 per unit and would rotate between lower volume sites. Benefits include: reducing illegal dumping, reducing clean-up cost, and utilization at multiple sites (overall cost savings vs. permanent systems at all sites.)
- Curbside Program Assessments (through GT Environmental)
 - City of Canton – conducted rate survey for commercial trash hauling service
 - City of New Philadelphia
- 2017 Program Startup Grants:
 - Jackson Township Recycling Station: \$21,831 for paper shredder

- Canton Township: \$25,311.50 for paving at the recycling drop-off site
- Tuscarawas Township: \$23,400 for paving at the recycling drop-off site
- Nimishillen Township: \$25,311.50 for paving at the recycling drop-off site

8. **Yard Waste Collection Update**

- Total District Yard Waste Expenses
 - Program expenses were close to \$700,000 in 2008 but it is not sustainable.
 - 2017 Rates: Stark \$112.36/load (40-yd) and \$224.72/load (80-yd); Tuscarawas \$195/load (30-yd)
 - Projected Rates Increase for Stark County in 2018 is \$225/load (40-yard) and \$400/load (80-yard)
- Total District Drop-off Tonnage
 - Yard/food waste tonnage in 2016 was 34,714 and recycling was only 23,970.
 - Yard waste fluctuates due to rates and market. District also used to award Composting Makes Sense Grants and would receive numbers from communities for leaf programs.
 - Recycling consistent but had a spike in 2009 because the District gave out grants to Goodwills and ReStores and received tonnage.
- Yard waste collection objective for 2018: Reduce \$400,000 program to \$250,000
 1. Reduction of scope (reduce sites, restrict volume, redirect residents to private sector)
 2. Block grant program for sites (District allocates available funding per site, sites fund shortfall)
 3. Residential permit/fee for usage (annual or per drop-off fee)
 4. Identify additional private sector alternatives (hauling/grinding/processing)
 5. Explore composting alternatives (anaerobic and aerobic digestion)
- Budget committee will help evaluate all options to reduce program budget

9. **Executive Session to Discuss Collective Bargaining Agreement**

❖ **Resolution BOD-2017-35:** *Member Smail moved and Member Amstutz seconded a motion to move into Executive Session to discuss the Collective Bargaining Agreement.*

Janet Weir Creighton- YES
Chris Abbuhl- YES

Ron Amstutz- YES
Richard Regula- YES

Sue Smail- YES
Bill Smith- YES

The Board of Directors entered Executive Session at 10:21am and came out of session at 10:53am.

10. **Other Business:** There was no other business.

11. **Adjournment:** The meeting adjourned at 10:54am.



11-3-17

Rachel Rothacher, Board Secretary

Date