



STARK-TUSCARAWAS-WAYNE JOINT SOLID WASTE MANAGEMENT DISTRICT

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David Held Erica Wright
Executive Director Finance Director

BOARD OF DIRECTORS MEETING MINUTES

Friday, May 05, 2017 @ 9:30am

1. Roll Call

Chairperson Obrecht called the meeting to order at 9:30am with the following present:

➤ **Board Members:**

Ann Obrecht, Chairperson, Wayne County Commissioner
Janet Weir Creighton, Vice Chairperson, Stark County Commissioner
Chris Abbuhl, Tuscarawas County Commissioner
Ron Amstutz, Wayne County Commissioner
Kerry Metzger, Tuscarawas County Commissioner
Richard Regula, Stark County Commissioner
Joe Sciarretti, Tuscarawas County Commissioner
Sue Smail, Wayne County Commissioner
Bill Smith, Stark County Commissioner

➤ **Staff Members**

Executive Director David Held
Finance Director Erica Wright
Board Secretary Rachel Rothacher
Administrative Coordinator Steve Tharp

➤ **Absent:**

None

2. Approve Friday, May 05, 2017 Board of Directors Meeting Agenda

- ❖ **Resolution BOD-2017-13:** *Member Smail moved and Member Creighton seconded a motion to approve the May 05, 2017, Board of Directors meeting agenda. The motion passed unanimously.*

3. Approve Friday, March 03, 2017 Board of Directors Meeting Minutes

- ❖ **Resolution BOD-2017-14:** *Member Smith moved and Member Sciarretti seconded a motion to approve the March 03, 2017, Board of Directors meeting minutes. The motion passed unanimously.*

BOARD of DIRECTORS

Stark
Janet Weir Creighton
Richard Regula
Bill Smith

Tuscarawas
Chris Abbuhl
Kerry Metzger
Joe Sciarretti

Wayne
Ron Amstutz
Ann Obrecht
Sue Smail

4. Public Speaks

There were no public speaks.

5. Policy Committee Report

- Key Issues for Plan Update (Next Meeting Friday, June 16 @ 9:30am)
 - Yard Waste Management Program
 - Tipping Fee Increase
 - Recycling Makes Sense Grant Program
 - Household Hazardous Waste Management Program
 - Host Community Cleanup Grant Program
 - District Publications

6. Finance Director's Report

- Estimated Revenue vs. Actual Revenue (As of April 28, 2017)
 - Recycling Revenue was greater than the revenue the same time last year primarily because the commodity markets are up, so the District is getting more revenue from the commodities through S. Slesnick Company and Kimble Recycling and Disposal.
- Budgeted vs. Actual Expenses (As of April 28, 2017)
 - Recycling Makes Sense Grant Expenses are down from the same time last year, but this is likely due primarily to timing issues and when the grantees turn in their quarterly reports.
- Current Cash Position (As of April 28, 2017)
 - Outstanding encumbrances include purchase orders for grants and contracts. Funds are committed all upfront at the beginning of year even though payments are made throughout year.
- Tipping Fee Revenue Update
- March 31, 2017 Investment Report

7. Executive Director's Report

- 2017 City of Canton Curbside Program Assessment
 - GT Environmental: \$20,000
 - Existing Collection Data and Analysis, Curbside Collection Analysis & Economic Analysis
 - Final Report to be completed by October 2017
 - City of New Philadelphia could be completed as well
- ❖ **Resolution BOD-2017-15:** *Member Smith moved and Member Creighton seconded a motion to transfer \$25,000 from STW-28 Well Monitoring Grants into Admin-4 Consulting Engineer services line item within the Tipping Fee Fund.*
- Buehler's Fresh Foods 2017 Community Residential Recycle Events
 - Stark: 1 E-Waste Event
 - Tuscarawas: 2 Household Hazardous Waste Events
 - Wayne: 2 Household Hazardous Waste Events and 1 Paper Shred Event

- STW District Recycling Garage Parking Lot Paving
 - Company: Central Allied Enterprises, Inc.
 - Base Bid: \$114,264, Contingency Allowance: \$8,464, Alternative #1 (paving the strip between the lot and the dog pound drive): \$5,000, Total: \$127,728
 - Project Manager: John Patrick Picard Architect
 - Board Approved: \$175,000 (not to exceed)
 - Estimated Project Completion: May 9, 2017
- American Landfill Community Advisory Committee
 - Next Meeting: Friday, May 19, 2017 at 1pm
 - District Attendees: Committee Chairman Commissioner Regula (Stark County), Executive Director David Held, and Administrative Coordinator Steve Tharp Jr.
 - Committee Purpose: Review OEPA-required semiannual ground water monitoring well test results, review voluntary residential water well test results, and ensure that leachate is being contained, collected, and/or hauled away without negatively impacting the local groundwater.

8. 2017 District Grants

- STW-22 – Program Startup Grants
 - ❖ **Resolution BOD-2017-16:** *Member Abbuhl moved and Member Smith seconded a motion to approve the Program Start-Up Grants as presented at \$150,000.*
- Site Improvements in Tuscarawas And Wayne Counties
 - Some site improvements are done outside of grant process due to urgency or low cost.
 - Tuscarawas County: New Philadelphia Buehler’s (Signage, Fencing, Cameras), Village of Newcomerstown (Signage, Fencing, Tree Removal), and Mill Township (Signage, Fencing, Gate)
 - Wayne County: Village of Creston (Directional Signage), Village of Congress (Cameras), Village of Shreve (Lot Improvements), and Wooster Township (Lot Improvements)
- STW-21 – Recycling and Composting Infrastructure Enhancement Grants
 - \$150,000 appropriated annually, competitive, reimbursable
 - Recycling processors are eligible for recycling gaps, new tonnage, or new materials
 - District recommendation not to award in 2017. At this time, there are no identifiable recycling gaps that negatively impact the District’s operation.
- STW-19 – Recycling Makes Sense Grant
 - Grant Applicant: Village of Hartville
 - 2017 Rate: \$45/ton
 - Program Details: Republic Services, weekly curbside trash and recycling collection, unlimited trash or bag program available (pay as you throw), 95-gallon trash and 65-gallon recycling
- ❖ **Resolution BOD-2017-17:** *Member Smail moved and Member Smith seconded a Motion to approve the Village of Hartville for a 2017 Recycling Makes Sense Grant at a rate of \$45/ton retroactive to January 1, 2017.*

- The J. M. Smucker Company/OEPA Market Development Grant
 - District administers the OEPA Market Development Grant
 - Grant Request: \$250,000
 - Project: custom designed and fabricated Jellies, Jams and Preserves/Glass Separator System
 - Submitted: February 3, 2017
 - \$250,000 approved

9. Personnel Committee

- Organizational Chart
 - District plan was to fill Utility Worker vacancy, but part-time drivers of District recycling trucks applied for position.
 - Union and attorney for labor negotiations recommended hiring a full-time driver instead because all drivers can assist with the cleanup of sites but Utility Workers are not required to have a CDL so they cannot drive the recycling trucks.

❖ **Resolution BOD-2017-18:** *Member Creighton moved and Member Sciarretti seconded a motion to authorize the Executive Director to post and hire one full-time District driver position at a rate of \$17.17 per hour in accordance with the bargaining agreement.*

❖ **Resolution BOD-2017-19:** *Member Abbuhl moved and Member Smith seconded a motion to approve the updated organizational chart as presented.*

10. Other Business

There was no other business.

11. Adjournment

❖ **Resolution BOD-2017-20:** *Member Smith moved and Member Abbuhl seconded a motion to adjourn the meeting at 10:30am. The motion passed unanimously.*



7-14-17

Rachel Rothacher, Board Secretary

Date