



STARK-TUSCARAWAS-WAYNE JOINT SOLID WASTE MANAGEMENT DISTRICT

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David Held Erica Wright
Executive Director *Finance Director*

POLICY COMMITTEE MEETING MINUTES

Friday, June 16, 2017 @ 9:30am

1. Roll Call

Chairperson Creighton called the meeting to order at 9:34am with the following present:

➤ **Policy Committee Members:**

Ron Amstutz, Wayne County Commissioner
David Bennett, Tuscarawas County Public Representative
Elaine Campbell, Stark County Commercial, Industrial or Institutional (CII) Representative
Michael Chek, Tuscarawas County Health Department Representative
Mark Cozy, Stark County Public Representative
Janet Weir Creighton, Chairperson, Stark County Commissioner
Tom Farbizo (sitting in for Matt Bender, Tuscarawas County CII Representative)
Lee Finley, Tuscarawas County Public Representative – No Conflict
Becky Foster, Wayne County CII Representative
Brian Gentry, Wayne County Public Representative
Bob Holland, Wayne County Public Representative – No Conflict
Ron McAber (sitting in for Joel Day, City of New Philadelphia Representative)
Mark Nussbaum, City of Wooster Representative
Matt Ritterbeck, Tuscarawas County Township Representative
Randy Ruskowski (sitting in for Kirk Norris, Stark County Health Department Representative)
Joe Sciarretti, Tuscarawas County Commissioner

➤ **Staff Members**

Executive Director David Held
Finance Director Erica Wright
Administrative Director Rachel Rothacher
Administrative Coordinator Steve Tharp, Jr.

➤ **Absent:**

Bill Bartos, City of Canton Representative
Doug Baum, Stark County Township Representative
Nicholas Cascarelli, Wayne County Health Department Representative
Bill Cletzer Wayne County Township Representative
Carl Rose, Stark County Public Representative – No Conflict

BOARD of DIRECTORS

<i>Stark</i>	<i>Tuscarawas</i>	<i>Wayne</i>
Janet Weir Creighton	Chris Abbuhl	Ron Amstutz
Richard Regula	Kerry Metzger	Ann Obrecht
Bill Smith	Joe Sciarretti	Sue Smail

2. Approve June 16, 2017 Policy Committee Meeting Agenda

- ❖ **Resolution PCM-2017-06:** *Member Cozy moved and Member Amstutz seconded a motion to approve the June 16, 2017, Policy Committee meeting agenda. The motion passed unanimously.*

3. Approve January 20, 2017 Policy Committee Meeting Minutes

- ❖ **Resolution PCM-2017-07:** *Member Amstutz moved and Member Sciarretti seconded a motion to approve the January 20, 2017 Policy Committee meeting minutes. The motion passed unanimously.*

4. Update from GT Environmental

- Agenda
 - Solid Waste Plan Overview
 - Solid Waste Plan Schedule
 - Appendix B, E, F, G Review
 - Appendix H Review
 - Next Steps
- Solid Waste Plan Overview
 - 22 Appendices – Written with EPA as Audience, Deliverable Documents
 - 1 District Information Section – Written with General Public as Audience
 - 6 Chapters – Executive Summaries of Appendices and Written with General Public as Audience
- Background/Data/Inventory Appendices
 - Appendix A – Reference year, planning period, goal statement, material change in circumstance
 - Appendix B – Recycling infrastructure inventory
 - Appendix C – Population data and projections
 - Appendix D – Disposal Data and projections
 - Appendix E – Residential/commercial reduction and recycling data and projections
 - Appendix F – Industrial reduction and recycling data and projections
 - Appendix G – Waste generation and projections
- Solid Waste Plan Review
 - Appendices A-G – Support Data (feeds into H and L)
 - Appendix H – Strategic Analysis (feeds to I)
 - Appendix L – Outreach/Education Analysis (feeds to I)
 - Appendix I – Conclusions, Priorities, Programs (ultimately feeds to O)
 - Appendix O – Budget
- Support Appendices and Demonstrations
 - Appendix J – Goal # 1 demonstration—the District must provide access to recycling opportunities to its residents through curbside or drop-off programs. Some popular District programs like yard waste collection and household hazardous waste collection do not assist in meeting this access.
 - Appendix K – Goal # 2 demonstration—the District is not required to meet the percentages detailed in goal #2 (25% for residential/commercial sectors and 66% for the industrial sector) because the District meets goal #1 but the Plan still has to show what these percentages are.
 - Appendix M – Capacity demonstrations
 - Appendix N – Greenhouse gas emissions reduction
 - Appendix S – Siting Criteria
 - Appendix U – ORC Requirements

- Attachment Appendices
 - Appendix P – Ratification Results
 - Appendix Q – District rules
 - Appendix R – Survey Forms
 - Appendix T – PC Resolutions
 - Appendix V – Ratification Results
- Solid Waste Plan Chapters
 - Section I – District Information
 - Chapter 1 – Introduction
 - Chapter 2 – District Profile
 - Chapter 3 – Waste Generation
 - Chapter 4 – Waste Management
 - Chapter 5 – Waste Reduction
 - Chapter 6 – Budget
 - All of the appendices feed into these – they are done last as they are executive summaries
- New Solid Waste Plan Schedule
 - OEPA Published Start Date: 9/24/2016
 - Draft Due: 12/24/2017
 - Final Draft Due to OEPA: 3/26/2019
 - Final Approval by OEPA: 6/24/2019
 - County Commissioners in each county and the representative from the largest city in each county can veto the Plan.
 - 60% of total District population must ratify the Plan as well.
 - The District and GT Environmental can work with the Ohio EPA on any drastic changes to the Plan so any issues that might hinder the Plan’s ability to get approved could be identified before the final draft is submitted.
- Appendix B Review- Recycling Infrastructure Inventory
 - Inventory of Residential Recycling Infrastructure Available in the Reference Year (2015) (curbside and drop-offs)
 - 19 Non-Subscription Curbside Recycling Programs
 - 1 Subscription Curbside Recycling Programs
 - 10,026 Tons from Curbside Programs
 - 56 Full Time Urban DO
 - 28 Full Time Urban DO
 - 1 Part Time Rural DO
 - 11,236 Tons from DO Programs
 - 5 MRFs, 10 Processors and 4 Scrap Yards
 - 39,012 Tons Processed
 - 4 Public and 35 Private Solid Waste Haulers
 - 29 Compost Facilities
 - 15 Community YW Programs/DO
 - 1 Anaerobic Digester
 - 57,834 Tons of YW and FW
- Appendix E Review- Residential/Commercial Reduction and Recycling Data
 - Includes the tons of materials reduced or recycled including appliances, household hazardous waste, motor oil, electronics, scrap tires, dry cell batteries, lead-acid batteries, food, glass,

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ferrous and non-ferrous metals, cardboard, paper, plastics, textiles, wood, yard waste, and all comingled recyclables.

- Data reported from residential/commercial sources including scrap yards, processors, MRFs, as well as data reported directly to the District (curbside, drop-off, schools, etc.) and the Ohio EPA (scrap tire, commercial retail, food waste haulers)
- Total reported was 143,352 tons
- Appendix F Review- Industrial Sector Reference Year Recycling
 - Includes the tons of materials reduced or recycled including appliances, dry cell batteries, food, glass, ferrous and non-ferrous metals, cardboard, paper, plastics, wood, foundry sand, and all comingled recyclables.
 - Grand Total reported was 1,024,434
- Appendix G Review- Waste Generation
 - Demonstrates the total tons generated and generation rate in pounds per person per day
- Appendix H – Existing program and infrastructure analysis—Every sector will have a challenge or series of challenges presented and then possible solutions will be captured in Appendix I.
 - Residential sector analysis
 - Commercial sector analysis
 - Industrial sector analysis
 - Waste composition analysis
 - Economic incentive analysis
 - Restricted and difficult to manage waste analysis
 - Diversion analysis
 - Special program needs analysis
 - Regional analysis
 - Population analysis
 - Data collection analysis
 - Outreach and Education Analysis
 - Processing capacity analysis
- Analysis Output
 - Describe program operations
 - Identify conclusions and challenges of programs
- Next Steps
 - Next Policy Committee Meeting Date for Plan (August 18, 2017)
 - Appendices H, I, L, O
 - Support Appendices

5. Other Business

- The 2017 HHW events hosted at Buehler's locations are going well. Buehler's representatives are pleased because the District has taken over coordinating the vendors for the events. The Wooster event had over 1,000 cars and the Dover event had over 500 cars. The District also offers support by paying for advertising, the staff time, and a traffic cop. Buehler's has now expanded the events Medina County.

6. Adjournment- The meeting was adjourned at 10:44am.



Rachel Rothacher, Administrative Director

9-15-17
Date